

*Regular Meeting of*

## **The Sanborn-Pekin Free Library Association**

**Date:** August 21, 2019

**Called to Order:** 6:00 pm

**Member's Present:** Welcome to new board members: Denise and Mike Fland. All present. Renée Roess, Ann Rensel, Dave Schmidt, Linda Deeks and Judy Kirkpatrick. Janet Schurr and Denise and Mike Fland..

**Minutes of Last Regular Meeting:** Read by Renée Roess. Motion to accept on a motion 1st by Mike and 2nd by Janet.

**Treasurer's Report:** (See attached report) In good shape. New CD's yield is much better. There's discrepancy in the donations. Motion to accept, 1st by Janet, 2nd by Mike. Passed.

**Librarian's Report:** (See report). \$10,050 from the state construction grant, money coming

Passed 1st by Dave, 2nd Ann.

- Motion to accept librarian's report, 1st by Renée, 2nd by Janet.
  - Lost items 7 years..lost.
  - Collections/ Many thanks to Judy and Helen who helped to process them.
  - Summer kick-off was a great success. Thanks Mike. 58 people. Perfect day.
  - 87 children, grand success. Gift certificates, new families. 4 year olds, pre-K, West St. Lunch bunch was a blast with rocket launches. The play/literary play area in the library is loved.
  - FaceBook-(Patt Fagan) says she doesn't have the info anymore. Must be able to connect as an administrator.
- Report accepted 1st by Denise, 2nd by Dave. Motion passed.

### **Old Business:**

- Contact list complete
- Website: Library hours now on Fall schedule (include Sat).
- Parking lot Town of Lewiston to help.
- Iron railing?
- Circulation desk painting?
- Front A/C unit is working.

### **New Business:**

- Boiler was inspected.
- Sexual Harassment Policy- everyone must do the training. NYS Department of Labor video. Motion to adopt the policy 1-8; will revise and adjust as necessary. Motion to accept, 1st by Dave, 2nd by Mike.
- Budget for upcoming year 2019-2020. See attached.
- All no smoking signs have been installed.
- Carpet cleaning- must get quotes.
- Motion to purchase a lawn mower and weed-wacker. 1st by Denise, 2nd by Mike. Motion passed.
- \$8500 to replace doors? Maybe a new state grant. Must we wait? Motion to work with board to decide on siding. Motion 1st by Renee, 2nd by Judy.

**Next Meeting:** Wednesday, December 4th, 2019 , at 6pm.

**Adjourned:** 7:23pm

Respectfully submitted,  
Renée Roess