

Regular Meeting of

The Sanborn-Pekin Free Library Association

Date: May 13, 2020

Called to Order: 6 pm

Members Present: Dave Schmidt, Renée Roess. Ann Rensel and Judy Kirkpatrick, Janet Schurr and Mike Fland. Denise, absent and excused.

Minutes of Last Regular Meeting: Read by Renée and accepted on a motion by Dave and Judy.

Treasurer's Report: The 990 was filed, copy in library. Savings account yield is low. Window money has arrived. \$5000 loan, grant from Small business (See treasurer's report)
Motion to accept , 1st by Mike, 2nd by Judy.

Librarian's Report:

- final paperwork from windows, money is here
- No book fines well into July
- zoom meetings, grants going forward, monies coming in, mail, payroll etc done on Tues.

Dave- thanks for mowing lawn and managing the book drop

Re-opening- libraries not in one of government phases but maybe phase 4 education

Collections - all deliveries on hold, one returned. Must have someone here to receive them

Moving collections around, no top shelf. Set up so there's more room up front; sitting places in the corners, space out computers,

Soft re-opening, prep for any opening

Story book walk

West Street books still out

(see Librarian's Report on file).

Motion to accept 1st by Renee, 2nd by Mike

Old Business:

- Funding from Town of Wheatfield is place, 3 year signed contract
- NIOGA- Free Direct Access Plan -upset with Wheatfield monies
Wilson and small libraries won't agree either
- Minimum Library Standards - drafts, discuss later
- Website development/maintenance; waiting on FaceBook
- Certificate of Incorporation- All set. 2 copies, one in bank
- Iron railing, Painting Circulation desk... later after re-opening
- Parking in front of library: continue to monitor
- Theft of Newspapers- no papers at this time; will send bonus
- AUDIT- later

New Business

- Update on pandemic response-when we now, 2 employees for curbside? See disaster plan
- Placement of Sneeze Shields, hand sanitizer dispensers.
Motion to accept purchase, not to exceed \$500, 1st by Renee, 2nd by Mike
- Flowers for window boxes
- NIOGA banquet cancelled
- Special meeting before -re-opening

Next Meeting: August 12, 2020 at 6pm, possibly before

Adjourned: 7:35 pm

Respectfully submitted,

Renée Roess